

BUILDING DEVELOPMENT COMMISSION

Minutes of July 21, 2020 Meeting

Chair, Aaron Moody, opened the Building Development Commission (BDC) meeting at 3:01 p.m. on Tuesday, July 21, 2020.

Present: Aaron Moody, Michael Stephenson, Vince Busby, Zeke Acosta, Rodney Kiser, Tom Brasse, Melanie Coyne, Paul Stefano, Elizabeth Frere, Terry Knotts, Glenn Berry, Andrew Kennedy, and Brandon Brown

Absent: John Taylor

1. BDC MEETING MINUTES

Once Glenn Berry is counted present in the June 16th, 2020 BDC meeting; the minutes of the June BDC Meeting were approved by Terry Knotts and seconded by Paul Stefano.

2. BDC MEMBER AND INDUSTRY ASSOCIATION ISSUES

Aaron Moody asked if there were any industry association issues then turned the BDC Member issues over to Rebecca Wright for a member expiration update. Rebecca reported that Mr. Brian Pace will represent the Home Builders Association of Charlotte replacing Mr. Tom Brasse. Ms. Sharon Yoxsimer will represent the Public replacing Ms. Melanie Coyne.

3. PUBLIC ATTENDEE ISSUES

No public attendee issues were brought to the Board's attention.

4. EXPIRED PERMITS

Patrick Granson described the past meeting on Expired Permits saying the link in GIS is forthcoming in Phase 2, dealing with the administration side. We will be working with Ed Yeager in August on how to best navigate the implementation and public announcements. Patrick gave the Board a brief history of the importance of gaining control of all expired permits going forward.

5. BVD WORK

Patrick Granson described work the BVD group has been doing in the last three meetings to include the history and the options available to the Department. Next week the BDC Chair and Vice Chair plan to meet with the Director. The base line has not changed in the last four years. Aaron Moody reinforced we look at the specific price per square foot so the BDC members can look at this and give their feedback and reflect current single family and multifamily rates on the residential side looking at reallocation for Mecklenburg County moving forward. In September will look at preliminary numbers with legal representative and the help of HR. At this point we will make the call and send a follow-up request to move forward from the BDC.

6. TECHNOLOGY REPORT

Patrick Granson shared that on the technology front we have multiple enhancements in the works. He asked Tejinder Singh to describe some of these. We hope to advance the GIS for expired permits in the July sprint and go live August 3rd. Resource training and helping Accela update tracking outcomes. Client Survey is on track along with building synonyms. We have hired two new staff replacements. We have multiple enhancements in the works currently.

7. LEGISLATION UPDATE

Chapters 160D and S720 effects the FMO and placards. The bill has been placed on hold until September 28th. The delay is due to HB675 no regulation of minimum house size in Zoning. The minimum is based on living room and kitchen. Farm Bills S315 and H308, and Accessory Dwelling Unit H873.

8. JUNK/ABANDONED CAR ORDINANCE

Patrick discussed the Junk and Abandoned Card Ordinance that has been reviewed again and approved. The revision is now easier for the customer. It's one location for the customer.

9. BUILDING CODE COUNCIL CODE CHANGES UPDATE

- **D-1 Mechical Code – (403.3.1.1) Minimum Ventilation requirements for R-2 Garages (Tommy Rowland)**
- **D-7 Residential Code – (311.2) Egress Door all interior egress doors readily openable from the inside**
- **D-11 Building Code & Plumbing Code – Drinking Fountains 30 fewer occupants**
- **D-14 Building Code & Plumbing Code – Separate Facilities is not required for business occupancy when 30 or fewer occupants**

10. QUARTERLY REPORTS

- **Customer Service and Administration Report**

Customer Service Center & Administrative Support Team Measures and Goals														
Code Enforcement Customer Service Administrative Support Team Measures/Goals														COVID 19
FY20	July	August	September	October	November	December	January	February	March	April	May	June	Total	COVID 19
Walk In														3726
Volume/Transactions (Track & report)														3726
Code	4694	4664	4265	5179	4810	3727	4486	3125	973					3726
Code	3051	3067	2842	3463	2982	2592	3052	1891	546					3726
CSC	962	1138	1088	1355	946	951	1157	1148	1603					3726
Wait time (goal: <15 minute wait 85%)														3726
Code	93%	90%	92%	92%	94%	94%	92%	94%	97%					3726
Code	94%	92%	89%	92%	94%	93%	90%	93%	96%					3726
Interaction Time (Track & report)														3726
Code	0:10:39	0:10:45	0:09:57	0:10:04	0:10:26	0:09:49	0:09:13	0:08:39	0:08:23					3726
Code	0:10:09	0:09:57	0:09:05	0:11:00	0:10:28	0:10:53	0:09:12	0:07:45	0:08:04					3726
Phone														3726
Volume (Track & report)														3726
Code	2279	2341	2127	2381	1739	1774	1904	1508	1156	1618	1829	2236		3726
Average/day	104	102	100	99	97	93	98	96	57	78	91	103		3726
Code	9359	8787	8898	9425	7073	7609	8028	7764	5178	6311	7115	8408		3726
Answer/day	407	399	405	410	393	400	382	388	250	315	361	382		3726
Wait time (goal: <15 minute wait)														3726
CSC average	0:00:06	0:00:06	0:00:07	0:00:05	0:00:06	0:00:05	0:00:05	0:00:05	0:00:07	0:00:08	0:00:09	0:00:07		3726
Code average	0:00:17	0:00:17	0:00:05	0:00:17	0:00:21	0:01:12	0:00:18	0:01:24	0:01:26	0:00:12	0:00:14	0:00:18		3726
Interaction Time (Track & report)														3726
CSC average	0:01:56	0:01:56	0:02:47	0:02:01	0:01:47	0:01:56	0:01:53	0:01:52	0:02:27	0:02:38	0:02:31	0:02:36		3726
Code average	0:02:15	0:02:37	0:02:56	0:02:17	0:01:15	0:02:53	0:02:00	0:02:09	0:02:27	0:01:13	0:01:50	0:04:02		3726
Answer Rate (goal: >84%)														3726
CSC Answer Rate	94%	95%	96%	95%	96%	95%	97%	96%	96%	95%	95%	96%		3726
Code Answer Rate	92%	91%	85%	85%	86%	84%	85%	91%	93%	94%	94%	95%		3726
Survey														3726
% of Excellent - CSC	100%	98%	99%	99%	100%	98%	99%	100%	98%					3726

Customer Service Center & Administrative Support Team Measures and Goals														
Code Enforcement Customer Service Administrative Support Team Measures/Goals														COVID 19
FY20	July	August	September	October	November	December	January	February	March	April	May	June	Total	COVID 19
Walk In														3726
Volume/Transactions Service Points (Track & report)														3726
Code	822	729	750	858	599	550	651	625	370					3726
Code	553	534	551	576	329	315	309	320	179					3726
Wait time (goal: <15 minute wait 85%)														3726
Code	93%	90%	92%	92%	94%	94%	92%	94%	97%					3726
Code	94%	92%	89%	92%	94%	93%	90%	93%	96%					3726
Interaction Time (Track & report)														3726
Code	0:11:44	0:10:45	0:11:26	0:11:38	0:10:57	0:10:30	0:09:54	0:09:18	0:07:59					3726
Code	0:09:50	0:08:55	0:07:54	0:15:00	0:09:19	0:09:06	0:08:24	0:08:38	0:04:27					3726
Phone														3726
Volume (Track & report)														3726
Code	4373	4278	4243	4231	3034	3229	3569	3214	2585	2502	2629	3124		3726
Average/day	189	189	189	189	146	146	176	155	112	112	112	142		3726
Code	9359	8787	8898	9425	7073	7609	8028	7764	5178	6311	7115	8408		3726
Answer/day	407	399	405	410	393	400	382	388	250	315	361	382		3726
Wait time (goal: <15 minute wait)														3726
CSC average	0:00:06	0:00:06	0:00:07	0:00:05	0:00:06	0:00:05	0:00:05	0:00:05	0:00:07	0:00:08	0:00:09	0:00:07		3726
Code average	0:00:17	0:00:17	0:00:05	0:00:17	0:00:21	0:01:12	0:00:18	0:01:24	0:01:26	0:00:12	0:00:14	0:00:18		3726
Interaction Time (Track & report)														3726
CSC average	0:01:56	0:01:56	0:02:47	0:02:01	0:01:47	0:01:56	0:01:53	0:01:52	0:02:27	0:02:38	0:02:31	0:02:36		3726
Code average	0:02:15	0:02:37	0:02:56	0:02:17	0:01:15	0:02:53	0:02:00	0:02:09	0:02:27	0:01:13	0:01:50	0:04:02		3726
Answer Rate (goal: >84%)														3726
CSC Answer Rate	94%	95%	96%	95%	96%	95%	97%	96%	96%	95%	95%	96%		3726
Code Answer Rate	92%	91%	85%	85%	86%	84%	85%	91%	93%	94%	94%	95%		3726
Survey														3726
% of Excellent - CSC	100%	98%	99%	99%	100%	98%	99%	100%	98%					3726

- **Commercial Plan Review Report**

Commercial Plan Review Pass Rates			Commercial Plan Review			Commercial Plan Review		
<p>1st review 76% 3% 2nd review 81% 1%</p> <p>Percentage of Projects That Pass First Review, By Trade</p> <p>B 74% 3% E 82% 2%</p> <p>M 81% 1% P 81% 4%</p>			<p>Most Common Defects</p> <p>B Appendix B Energy Summary Means of egress E General Services/leaders Branch circuits M Fresh air requirement Duct system install Equip. location & install P Installation plumbing sys Water distribution pip/mat Minimum piping fixtures</p> <p>Approved As Noted 27% 3%</p> <p>Most Frequent Users: CFD, Electrical, Building.</p> <p>Critical Path Users: Building-up 6% Electrical-up 3% Mechanical-same Plumbing-same</p>			<p>Most Common Defects</p> <p>B Appendix B Energy Summary Means of egress E General Services/leaders Branch circuits M Fresh air requirement Duct system install Equip. location & install P Installation plumbing sys Water distribution pip/mat Minimum piping fixtures</p> <p>Approved As Noted 27% 3%</p> <p>Most Frequent Users: CFD, Electrical, Building.</p> <p>Critical Path Users: Building-up 6% Electrical-up 3% Mechanical-same Plumbing-same</p>		

Consistency Team Report

Consistency Team Report

B	*Meetings: 2(R), 2(C) Avg. Attendance: 38(R), 24(C) Topics/Questions: 2(R) (C) May=Code Connections (C) June= Curtain Wall Pres.	E	*Meetings: 2 Avg. Attendance: 6 Topics/Questions: 36
M	*Meetings: 2 Avg. Attendance: 4 Topics/Questions: 14	P	*Meetings: 2 Avg. Attendance: 5 Topics/Questions: 12

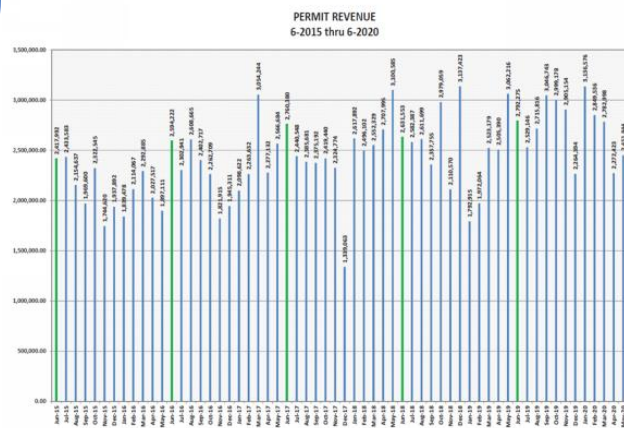
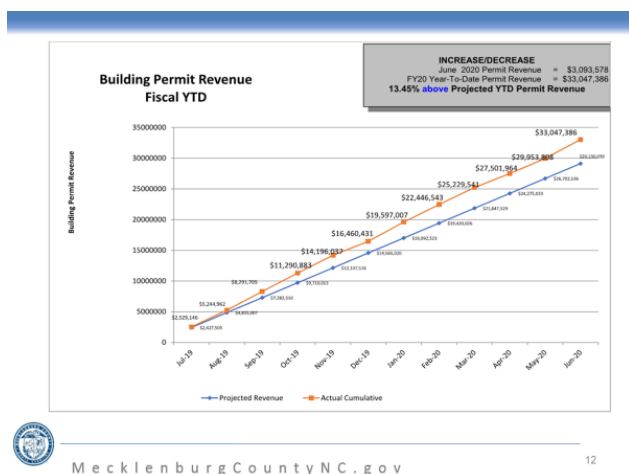
*April meetings were cancelled due to COVID-19.

10

11. QUARTERLY REPORT BULLETIN

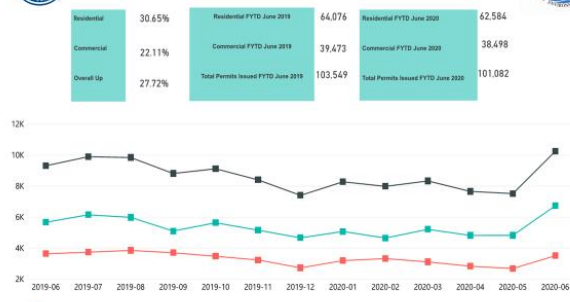
1. Working through the COVID-19 Pandemic
2. Junk and Abandoned Vehicle Ordinance
3. New BDC Members
4. NACO Award

12. JULY MONTHLY STATISTICS





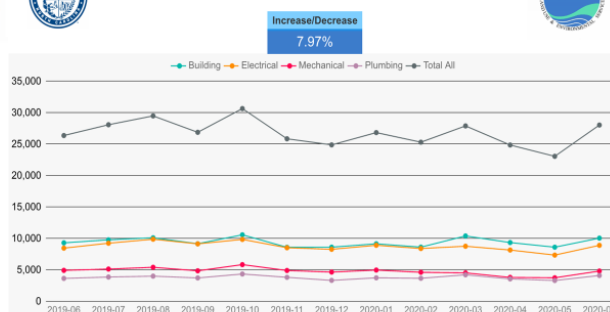
Permits Issued June 2020



MecklenburgCountyNC.gov



Inspections Performed June 2020



MecklenburgCountyNC.gov

15

IRT – INSPECTION RESPONSE TIME JUNE 2020

Imp. Resp. Time	OnTime %		Total % After 24 Hrs. Late		Total % After 48 Hrs. Late		Average Resp. in Days	
	May	Jun	May	Jun	May	Jun	May	Jun
Bldg.	90.3	82.7	98.8	96.9	99.6	99.5	1.17	1.24
Elec.	91.9	89.4	99.7	99.4	100	100	1.08	1.10
Mech.	92.1	90.1	99.7	99.4	100	100	1.08	1.10
Plbg.	93.9	89.9	99.7	98.7	100	100	1.06	1.11
Total	91.7	87.5	99.4	98.5	99.9	99.8	1.10	1.15

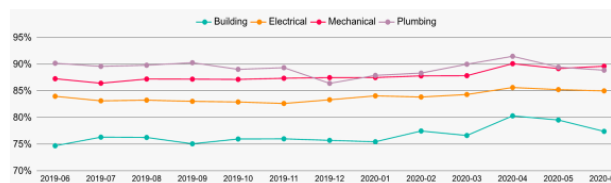


MecklenburgCountyNC.gov



Inspection Pass Rate June 2020

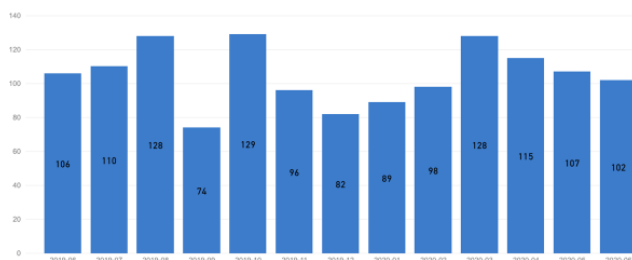
Building	77.38%
Electrical	84.97%
Mechanical	89.59%
Plumbing	88.85%



MecklenburgCountyNC.gov

17

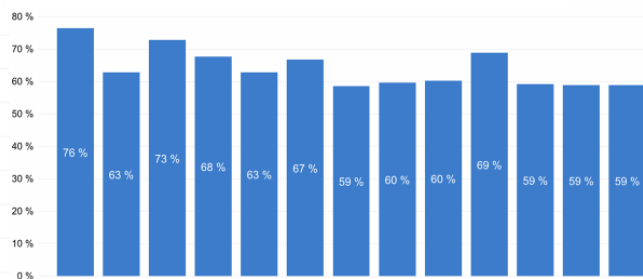
CTAC Total # of Projects Reviewed June 2020



MecklenburgCountyNC.gov

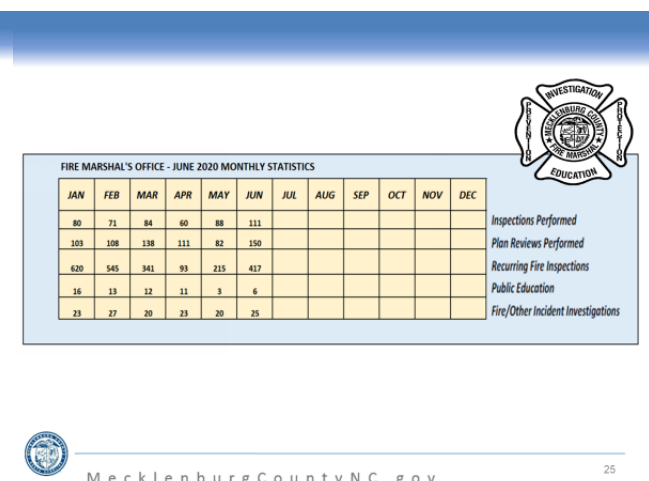
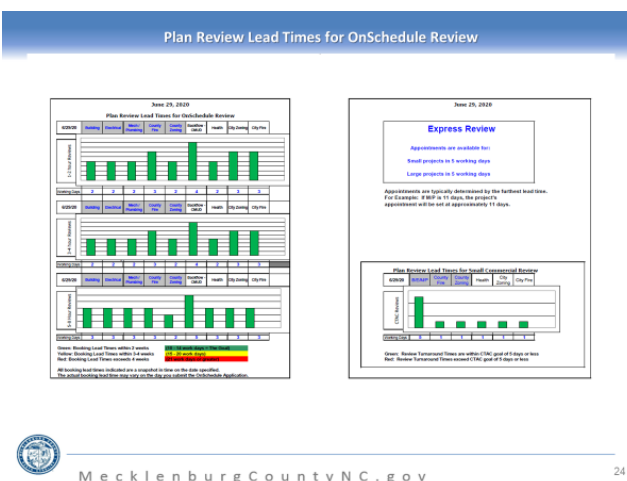
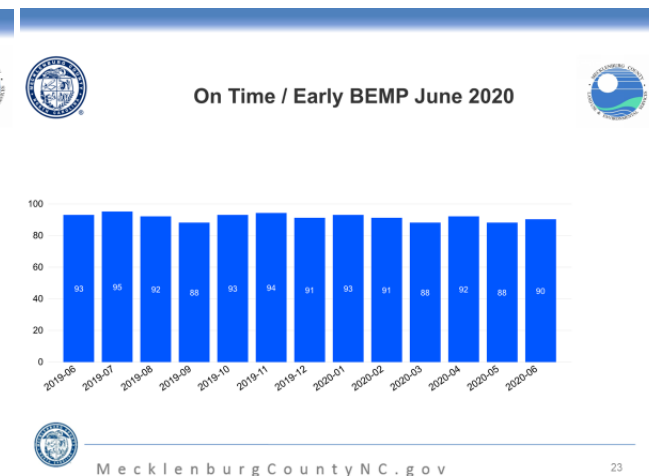
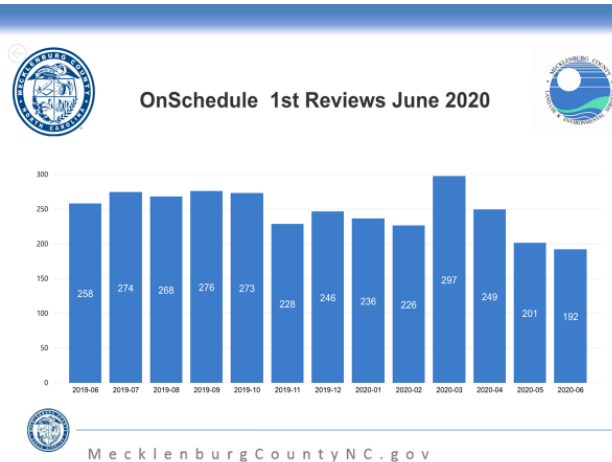
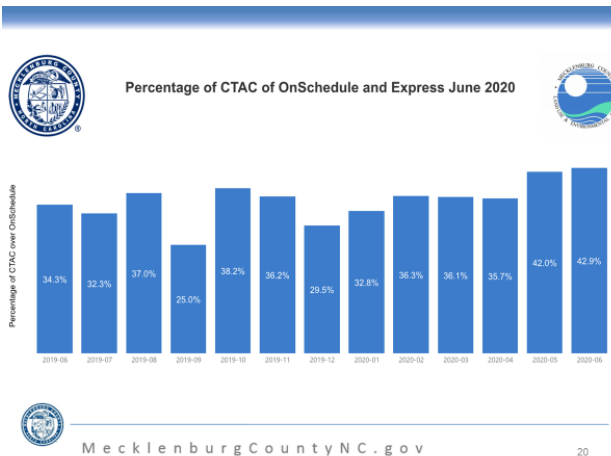
18

CTAC Approval Rate June 2020



MecklenburgCountyNC.gov

19



13. The Building Development Meeting of July 21, 2020 adjourned at 3:49 p.m. The next meeting of the BDC will be held on August 18, 2020 at 3:00 p.m. through WebEx.

